

UPPER HEYFORD PARISH COUNCIL  
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## Minutes of Parish Council Meeting 13 October 2016

**Present:** Councillors Jo Allen, Paul Weaver, Paul Smith, Derek Burrows, Carole Gother and Parish Clerk Jack Goodman.

1. **Apologies for Absence:** Cllr Catherine Mullineux
2. **Code of Conduct:** The Chairman reminded Councillors of the code of conduct requirements under the Localism Act of 2011.
3. **Public Forum:** Attendee: District Councillor Ian Corkin: Cllr Corkin briefed Cherwell District Council (CDC) items of local interest: The Horton Obstetrics service has been downgraded to midwifery service due to lack of personnel. The Oxfordshire Hospital Trust is still debating the future of the Horton. He suggested that lobbying to the HOSCC Clinical Group would be the best option for registering concerns. Central government is proposing to cap precept charges for large Parish and Town Councils. They may also be considering capping smaller Councils. Cllr Corkin will pass on link to the information. Regulations are coming into force requiring chipping of all dogs. CDC also runs a dogtag scheme that if used waives any CDC charges for lost dog service.. Information at the following link [www.tiny.cc/ddogregistrationonline](http://www.tiny.cc/ddogregistrationonline) and in Cherwell Link magazine accessible through the CDC website. A programme is ongoing for testing electric blankets at Bicester Fire Stations.
4. **Consideration of Dispensations:** There were no requests for dispensation.
5. **Approval of Minutes:** The minutes of the 15 September 2016 Parish Council Meeting were approved by the Council and signed by the Chairman and Clerk
6. **Standing Agenda Items:**
  - a. **Public Liability Review:** The Hazard Log was reviewed. There is no change in open items to report. It was agreed to add the unsanitary state of public litter bins in Upper Heyford Village to the log. The Clerk was asked to look for firm that will clean and refurbish the bins.
  - b. **Heyford Park Residents Association (HPRA) Report:** Cllr Gother did not attend the last HPRA Committee meeting so had nothing to report except that one member of the Committee has resigned.
  - c. **Parish Reorganisation:** : The Chair agreed to contact CDC and request an advanced copy of the parish consultation document to be distributed early next year. The Council and the HPRA will want to prepare position papers to accompany the CDC distribution.
  - d. **Revised Local Plan and Neighbourhood Plan:** Cllr Weaver briefed that a special meeting of the Forum is scheduled for the morning of Saturday, 22 October at Ardley Village Hall. The purpose is to review and gain a full understanding of the contents of the draft neighbourhood plan. The Masterplan commissioned jointly by CDC and Dorchester Group to provide detail on the land usage for the additional 1,600 houses approved for Heyford Park has been scrapped. Evidently **there** was not enough consultation with the public.
7. **Matters Arising:**
  - a. **Repair of Village Signs:** A list of required work is still needed. Cllr Burrows agreed to carry out this work and compile a list (with or without the Clerk depending on his availability)
  - b. **High Street Verges:** Householder presented evidence that the land in question is part of the property rather than highways verge. The Council agreed to ask the Householder to liaise with OCC Highways and the Land Registry on her own behalf.
  - c. **Parishioners Letter, Tree on Orchard Lane:** The Clerk was instructed to contact the tree officer at CDC for advice.
  - d. **Traffic Calming, Upper Heyford Village:** The Clerk was instructed to get in touch with the Highways Officer responsible for progressing traffic calming in the Villages effected by the Heyford Park Development to open a dialogue on the traffic calming measures desired by the Parish.
  - e. **Registration of Poors Allotment and Recreation Ground, Upper Heyford Village:** The Clerk briefed that the application has been submitted to the Land Registry.
  - f. **Kerbing on Somerton Road Access Road:** Cllr Allen reported that kerbing sets have been obtained from Dorchester Group. The Council approved the expenditure of up to £250 for cement and materials to repair the kerb. Weather permitting the work will commence on 29 October with self-help labour.
  - g. **Village Clean Up:** Cllr Smith reported he is planning the clean up morning in a couple of weeks time. The Clerk reported that Mr R Varney has agreed to trim the border hedge on Orchard Place. Also, two tons of shingle has been promised by Smiths of Bletchington to finish the pathway to the back of the Village Hall. It was agreed that spreading of the shingle would also be organised for that day.

8. **Finance:**
  - a. **Payments and Current Financial Position:** The Council reviewed transactions for the period and the current financial position and approved the report.
9. **Correspondence:**
  - a. **OCC Registration of Village Green:** The Clerk read an e mail from Oxfordshire County Council (OCC) listing their internal actions that still need to be completed before registration can take place. This includes a three month consultation period.
  - b. **CDC, Proposed Regulation of Street Trading:** CDC has announced consultation on the changing of the rules for licensing street trading in Cherwell. The new proposal is for elimination of no trading streets but a requirement for all street traders to seek a license. Although the Parish Councils are listed as consultees in the new scheme the UHPC feels that Parishes, in normal circumstances should have a right of veto on granting of licenses in their parishes. The Clerk will respond to the consultation on behalf of the Council. This item and the Parish view was also briefed to District Councillor Corkin .
10. **New Business:**
  - a. **Reading Room Structural Problems:** The Chair reported that a large crack has developed on the north wall of the Reading Room. In the first instance it was agreed to consult a structural engineer to assess the problem. Cllr Weaver agreed to approach his neighbour in the Village who is a structural engineer.
  - b. **Reading Room Storage Container:** This item was deferred until next meeting.
11. **Planning Applications:**
  - a. **Application Log:** Applications received since last meeting were reviewed. No objections were lodged to any of these.
12. **Date of Next meeting: 10 November at Heyford Park**

**There being no further business the meeting closed at 22:00**

Jlgj  
20/10/16