

UPPER HEYFORD VILLAGE HALL

SOMERTON ROAD, UPPER HEYFORD, OXFORDSHIRE OX25 5LB

Village Hall Manager: Linda Caine Email: vhire@upperheyford.com Telephone: 01869 232550

*(The Village Hall is managed by the Parish Amenities Management Committee (the Committee).
It is a registered charity (No 304385) and hired at the discretion of the Committee.)*

HIRE CHARGES UPPER HEYFORD VILLAGE HALL

(Charges include electricity*)

Parish Residents

Group, Fund Raising & Church Events	£8/hr	(£35 deposit)
Private Parties/Events (less than 1 day / hourly rate)	£10/hr	(£135 deposit)
Private Parties/Events (1 day + / daily rate)	£140/day	(£135 deposit)
Commercial/Corporate Events	£12/hr	(£135 deposit)

Non-Parish Residents

Group, Fund Raising & Church Events	£10/hr	(£35 deposit)
Private Parties/Events (less than 1 day / hourly rate)	£12/hr	(£135 deposit)
Private Parties/Events (1 day + / daily rate)	£170/day	(£135 deposit)
Commercial/Corporate Events	£14/hr	(£135 deposit)

PLEASE NOTE

These Hire Charges will be levied from the time at which the hirer takes receipt of the keys to the building, until such time as they are returned to the nominated Village Hall representative. In the case of hirers who permanently hold keys, the period that they require the Hall (including enough time to set-up and tidy-up) must be agreed with the nominated Village Hall representative at the time of booking.

The Committee reserves the right to retain all or a proportion of deposits if Conditions of Hire are not met.
Please Note: Deposits shall not be returned until the venue has been checked, this may not occur immediately after an event.

*Events which require the use of additional electrical appliances/lighting may have their rental rates reduced by £2/hr & electricity charged. The meters will be read before & after such events and all electricity charged accordingly.

Hire charges can be applied in ½ hour increments.

Upper Heyford Parish consists of Upper Heyford Village, Heyford Park & Heyford Leys.